

Summer Camp Program Guidelines

The Summer Camp Program is being enacted to allow tribal students the opportunity to attend up to TWO (2) summer camps of their choice per year. Tribal member students are allotted up to \$500.00 and first generation students up to \$250.00. The type of camp attended is at the discretion of the parent and child. In order to take part in this program, the attached application should be completed by the parent and received by the Education Department.

Information to consider:

The total allowable cost for this program is \$500.00 for Tribal members, and \$250.00 for first generation Indian descent. This program is on a reimbursement basis, a receipt must be received in order for a reimbursement to be issued to the parent.

If the child does not attend the camp for any reason, any refund of fees must be returned to the Tribe or that amount will be withheld from the per capita check of the parent.

The amounts available include travel costs, but on a reimbursement basis only. If the student must fly or take other public transportation, a receipt for the total fare will be required. Those traveling by personal vehicle can be reimbursed at the government per diem rate (currently .56 per mile) to the camp from their residence to drop off the child, and back again to pick up the child. No Tribal employee will be responsible for transporting children. Departmental transportation is only offered when the Education Department is the sponsor of the event.

A student may use these funds to attend up to two (2) camps per year.

We will not purchase or reimburse for clothing or special equipment.

The parent is responsible for making all arrangements and completing all necessary paperwork. The Education Department will only be responsible for reimbursing the parent.

Camps sponsored by the Tribe are not included in or eligible for this program.

Applications are available on request and on the Tribe's website at www.poarchcreekindians-nsn.gov.

Applications can be sent to the following location:

Poarch Creek Indians
Kim McGhee
5811 Jack Springs Road
Atmore, AL 36502
Phone: (251) 368-9136 Ext. 2662
Fax: (251) 368-0809
Email: ksmcghee@pci-nsn.gov

Summer Camp Program Application

Please complete this application in its entirety and make sure all information is correct. Failure to supply correct and necessary information may result in delays.

Student's Name: _____

Date of birth: _____ Most recent grade completed: _____

Parent's Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone number: () _____ Email address: _____

Please check ONE of the following the student is: ___ Tribal Member (Tribal Roll #: _____)

___ First Generation (Letter Required)

Name of camp: _____

Total cost to attend this camp: _____ Camp Location: _____

How will the student get to camp? ___ personal vehicle ___ commercial bus ___ airplane

Please attach brochure or other information about this camp, including the price, if available.

Parent/Guardian Signature

Date

Complete Applications consist of:

- ◇ Indian Descent Letter (if applicable)
- ◇ Copy of Report Card (Students who are not enrolled in school are not eligible for this program.)
- ◇ Camp Information (brochure, advertisement, etc.)
- ◇ Receipts for reimbursement

Applications can be submitted to the following locations:

Fax: (251) 368-0809 ~ Address: 5811 Jack Springs Rd, Atmore, AL 36502 ~ Email: ksmcghee@pci-nsn.gov

For questions and inquires call **Kim McGhee** at (251) 368-9136 Ext. 2662